



Wire Transfer Request Form

Date:	Daytime Phone:
Member Name:	Member Account Number: _____ <input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Other: _____
Email Address:	
Address:	
Wire Transfer Amount: \$	Denomination: <input type="checkbox"/> US Dollars <input type="checkbox"/> Other: _____
Fee Amount: <input type="checkbox"/> \$20.00 Domestic Fee <input type="checkbox"/> \$40.00 International Fee <input type="checkbox"/> \$0.00 My Advantage Fee	
Beneficiary Name:	
Beneficiary Account Number or IBAN:	
Beneficiary Address:	
Receiving Bank Name:	
ABA Routing Number (9 digits):	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
International Wires – SWIFT/BIC Code:	
International Codes: Transit (Canada), BSB (Australia & NZ), IFSC (India)	
Beneficiary/Intermediary Bank Name (if applicable):	Beneficiary/Intermediary Account Number (if applicable):
Reference Information (if applicable)	
International Wires Purpose of Payment:	Disclosure: <input type="checkbox"/> Email <input type="checkbox"/> In Person

Please be aware that transfers of \$5,000.00 or more will require telephone confirmation by the Accounting Department. Any transfer faxed directly to the Accounting Department by the member will also require telephone confirmation. By signing this agreement, you authorize the Credit Union to transfer funds as described herein and debit your account in the amount transferred. You also authorize the Credit Union to have the fee shown above drawn out of the same account from which the wire is done. Fax completed forms to 215-996-3776.

Member's Signature:

CREDIT UNION USE ONLY

ID Type:	Prepared By:	Dept./Branch:
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ACCOUNTING DEPT. USE ONLY

Method:	Time:	Reference #:
Telephone Callback:	2 nd Approval:	OFAC:
Entered By:	Verified By:	Template:

WIRE TRANSFER REQUEST INSTRUCTIONAL GUIDE

This form is designed to aid in the completion of the Wire Transfer Request Form. Please read over the instructions carefully. Each line item on the request form is identified below with a brief description and/or purpose of the information. Fax completed forms to 215-996-3776.

International transfers require a disclosure statement be provided to you by the Credit Union. Acknowledgment of receipt and consent of the terms of the disclosure must be given, before an international transfer can be processed.

PHOTO IDENTIFICATION REQUIRED

- If this form is faxed directly to the Credit Union's Accounting Department, please supply a copy of your driver's license or another form of photo ID with signature.
- If this form is complete at a branch office, please present your photo ID to a Credit Union staff member for validation.

Date: Enter the date the transfer is to be completed.

Daytime Phone Number: Please provide a number where you can be reached immediately if necessary. The number must correspond to a phone number on record in your account profile at the Credit Union.

Member Name and Account Number: Please enter your name and account number at MSDFCU.

Email Address: Please provide your current email address.

Address: Please enter your street address. **P.O. BOX NUMBERS ALONE ARE NOT ACCEPTABLE.**

Wire Transfer Amount: Please enter the amount you wish to transfer. If sending overseas, please indicate the currency denomination.

Fee Amount: This is the amount you will be charged based on the type of transfer you wish to send. Members enrolled in the My Advantage Program are exempt from the wire transfer fee.

Beneficiary Name and Account Number or IBAN: Please enter the name of the person or party receiving the transfer, along with their complete account number or IBAN. The IBAN (International Bank Account Number) is used throughout Europe and some Asian and African countries.

Beneficiary Address: Please enter the recipient's full and complete street address. **P.O. BOX NUMBERS ALONE ARE NOT ACCEPTABLE.**

Receiving Bank Name: Please enter the name of the financial institution receiving the transfer.

ABA Routing Number: Please enter the nine (9) digit routing number of the institution receiving the funds.

SWIFT/BIC Code: For international wires, this code is mandatory. Please provide the SWIFT (sometimes known as BIC Code) of the foreign institution.

International Wire Codes: For international wires, please provide other possible bank codes that identify the bank. Examples include a Transit Number (Canadian), BSB (Australia/New Zealand), and IFSC (India).

Beneficiary/Intermediary Bank Name: If applicable, use this section to provide further credit details. Examples would be the name of a mortgage company (if paying off a loan), or the name of an investment firm (if purchasing stock or an investment).

Beneficiary/Intermediary Account Number: If applicable, please provide the account number of the further credit institution.

Reference Information: If applicable, you may enter any miscellaneous or payment details pertaining to the transfer.

International Wire Purpose of Payment: Please provide the reason for making this transfer.

International Wire Disclosure Receipt: Please indicate how you would like to receive the pre-payment disclosure. Options include an email, or receipt in person at one of our branches.

Signature: Please be sure to sign your completed wire transfer request before faxing.