

**(Place on your Company's letterhead and complete bold areas.)**

**(Date)**

Merck Sharp & Dohme Federal Credit Union  
Michael Grover  
335 W. Butler Ave  
Chalfont, PA 18914

Dear MSDFCU,

**(Company)** and its **(employees or members)** are requesting to be added to the field of membership of Merck Sharp & Dohme Federal Credit Union.

We are located in **(city)** and have **(number) (employees or members)**. Our group is **(number)** miles from your **(Lansdale/Chalfont/Harleysville/Collegeville)** Branch.

Sincerely,

**Authorized Signature**

**Authorized Printed Name & Title**